



DATE: \_\_\_\_\_

**\*\*\*PAYMENT MUST ACCOMPANY APPLICATION\*\*\***

**I. APPLICANT INFORMATION**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Web Address: \_\_\_\_\_

Non-Profit 501c3: ☐ NO ☐ YES - ID #: \_\_\_\_\_ TX Sales & Use Tax Permit #: \_\_\_\_\_

NOTE: You MUST attach a copy of your EXEMPT FORM or TAX PERMIT to this application

**II. DESCRIPTION \*\*\* Type of Goods To be Sold – limit 3 items per both\*\*\* (Must include photo(s) with application):**

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Suggested categories include antiques, collectibles, **MADE BY HAND** arts and crafts, plants, fresh farm produce, and unusual items as recommended and approved by the 4<sup>TH</sup> of July Staff. **No Flea Market Items.** Staff sets limits on number (percentage) of booths allowed for each category. **PROHIBITED: commercial-made jewelry/watches/clothing, firearms/ammunition, live animals, mass production items such as baskets & pottery, and used clothing.** All food sold must be in keeping with the Leon Valley Health Department's regulations. **Staff members of City of Leon Valley have final say on goods to be sold.**

**III. SET-UP/ EVENT TIMES/TYPE OF BOOTH REQUESTED**

**FRIDAY SET-UP BEGINS AT 7:00AM      EVENT BEGINS: 12:00PM      EVENT ENDS: 10:00PM**

**SELECTION OF RENTAL SPACE:      \*\*\*ONLY OUTDOOR BOOTHS ARE AVAILABLE-PARK VENUE\*\*\***

*This is an ALL-DAY event and adequate supplies should be maintained by each vendor participating.*

**CHECK ONE**

☐ STANDARD 10x10 SPACE-\$100    ☐ STANDARD 10x10 SPACE-\$120w/electric    ☐ Additional Electric Needs \$15/each

☐ FOOD VENDOR TRUCK-\$100    ☐ FOOD VENDOR 10X10 w/electric+plywood floor-\$120  
(generator provided by vendor)

**\*\*\*ALL TABLES & CHAIRS WILL NEED TO BE PROVIDED BY VENDORS\*\*\***

**IV. PAYMENT INFORMATION**

Make Checks Payable to: CITY OF LEON VALLEY    Amt. Enclosed \$ \_\_\_\_\_ Check# \_\_\_\_\_ Cash \_\_\_\_\_

Mail Application and Payment to: City of Leon Valley, Community Development Dept., 6400 El Verde, Leon Valley, TX 78238

**Release Form**

I hereby release Leon Valley from liability from any injuries to any vendor or employees, or for any loss or damage to personal property while participating in Leon Valley 4<sup>th</sup> of July Festivities.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**For Office Use Only:**

Date Received: \_\_\_\_\_

Category: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Date Declined: \_\_\_\_\_

Amount & Date Paid: \_\_\_\_\_

By: \_\_\_\_\_

Comments: \_\_\_\_\_

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